Conway Workshop Association

PO Box 568, 63 Shreve Street
Digby, Nova Scotia B0V 1A0
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Position: Residential Instructor
Term: Full-time Permanent
Shift: 27 King Street (4pm-12am Shift)
Shift and house assignment subject to change depending on operational requirements.
Bargaining Unit: NSUPE 16

Conway Workshop Association exists to empower individuals with diverse abilities to live full, meaningful, and self-directed lives. The Residential Instructor supports this mission by supporting residents of our small option homes to live independently.

Major Responsibilities Include

- Provide person-centered support to individuals with intellectual disabilities in a residential setting, promoting independence, choice and community inclusion.
- Assist residents with daily living activities, including personal care, meal preparation, housekeeping, laundry, and maintaining a safe and comfortable home environment.
- Support individuals in developing life skills, pursuing personal goals, participating in community activities, and engaging in recreational and social opportunities.
- Administer or assist with medications in accordance with established policies, procedures, and individual support plans.
- Monitor and document residents' well-being, daily activities, and progress, and communicate relevant information, concerns, or incidents.
- Foster a respectful, supportive, and inclusive home environment while following individualized support plans, organizational policies, and OHS procedures.

Requirements

- Education or experience supporting individuals with disabilities.
- Class 4 Nova Scotia driver's license. (Must hold or be willing to obtain).
- Excellent communication and interpersonal skills.
- Empathy and the ability to build rapport.
- Must be able to physically perform job duties, including bending, lifting, cooking, cleaning, and assisting with personal care where needed.
- Knowledgeable in human services core competencies.

Please send applications by email to executivedirector@conwayworkshop.com